

**Rural Health Care (RHC) Universal Service
Healthcare Connect Fund
Request for Services Form**

USAC Internal Use Only	
FCC Form 461 Application Number: 100012825	FCC Form 460 Number: 47371-00001
Posting Start Date: 04/07/2016	Posting End Date: 05/05/2016
Allowable Contract Selection Date (ACSD): 05/06/2016	Form 461 Friendly Name:

Read instructions thoroughly before completing this form. Failure to comply may cause delayed or denied funding.

Block 1: General Information		
1 Funding Year 2015	2 HCP Number 47371	
3 Site Name/Consortium Name Novant Health Surry Medical Associates-Rockford		
4 Address Line 1 2133 Rockford St.		
5 Address Line 2 Suite 1400	6 County Surry	
7 City Mt. Airy	8 State NC	9 Zip Code 27030
Block 2: Individual HCP Site Request for Services		
10 <input type="checkbox"/> Applicant has prepared and is submitting an RFP with this form.		
<input checked="" type="checkbox"/> Applicant has not and will not prepare an RFP.		
10a Requested contract period 3 Years		
10b Expected bid evaluation period 5		
11 Number of Days Posted		
Number of days USAC should post: 28 Posting end date: 28 days until posting		
12 Category of Expense Requested (check all applicable):		
<input type="checkbox"/> Network Equipment		
<input checked="" type="checkbox"/> Leased/Tariffed Facilities or Services		
12a Identify Anticipated Application(s) and Use(s) of the Supported Connection		
The Fund only provides support for costs associated with broadband connectivity. The additional expenses associated with specific applications (e.g., exchange of electronic health records) are not eligible for support under the Healthcare Connect Fund.		
(Select all that apply. Describe usage level and usage period for all selected.)		
Capability	Usage Level	Usage Period
Category: Interactive		
<input checked="" type="checkbox"/> Distance learning/training	Moderate	24/7
<input checked="" type="checkbox"/> Real-time remote examination, consultation, and/or monitoring	Moderate	24/7
<input type="checkbox"/> Video conferencing		
<input checked="" type="checkbox"/> Voice service	Moderate	24/7
<input type="checkbox"/> Other (describe): _____		
Category: Transactional		
<input checked="" type="checkbox"/> Distance learning/training	Moderate	24/7
<input checked="" type="checkbox"/> Electronic patient billing	Moderate	24/7
<input checked="" type="checkbox"/> Exchange of electronic health records	Moderate	24/7
<input checked="" type="checkbox"/> Internet access	Moderate	24/7

<input checked="" type="checkbox"/> Transmission of large files (e.g., X-ray images, MRI, etc.)	Moderate	24/7
<input type="checkbox"/> Other (describe): _____		
Category: Bulk		
<input checked="" type="checkbox"/> Electronic patient billing	Moderate	24/7
<input checked="" type="checkbox"/> Exchange of electronic health records	Moderate	24/7
<input checked="" type="checkbox"/> Transmission of large files (e.g., X-ray images, MRI, etc.)	Moderate	24/7
<input checked="" type="checkbox"/> Transmission of store and forward consultations	Moderate	24/7
<input type="checkbox"/> Other (describe): _____		
Category: Miscellaneous		
<input checked="" type="checkbox"/> Backup/redundant connectivity	Moderate	24/7
<input type="checkbox"/> Other (describe): _____		

12b Applicant requesting services for an off-site data center:
☐ Yes ☒ No If yes, provide HCP Number: _____

12c Applicant requesting services for an off-site administrative office:
☐ Yes ☒ No If yes, provide HCP Number: _____

13 Contact for Request for Services:
☐ Same as HCP Physical Location Contact ☐ Same as HCP Primary Account Holder ☒ Other

13a If other, provide full contact information:

Contact Name Stacey Walls	Organization Name Espy Services
Contact Name Title Cost Analyst	
Phone (812) 277-1499 Ext. _____	Email swalls@espy-services.com

Block 3: Consortium Request for Services

14 Participating Entities (list all sites, eligible and ineligible, participating in this request for services):

HCP Number: _____	HCP Number: _____
HCP Number: _____	HCP Number: _____

15 Indicate whether the Consortium plans to utilize an RFP:

☐ Applicant has prepared and is submitting an RFP with this form. If selected, complete 15a.

☐ Applicant has not and will not prepare an RFP.

15a Applicant is submitting an RFP because:

<input type="checkbox"/> It is seeking more than \$100,000 in program support	<input type="checkbox"/> Of state, Tribal, or local procurement rules
<input type="checkbox"/> It is seeking support for infrastructure	<input type="checkbox"/> The applicant has elected to use an RFP

15b Requested contract period _____

15c Expected bid evaluation period _____

16 Number of Days Posted:
Number of days USAC should post: _____ Posting end date: _____

17 Category of Expense Requested:

<input type="checkbox"/> Network Design	<input type="checkbox"/> Leased/Tariffed Facilities or Services
<input type="checkbox"/> Network Equipment	<input type="checkbox"/> Network Management/Maintenance/Operations Cost (not captured elsewhere)
<input type="checkbox"/> Infrastructure/Outside Plant	

17a If requesting only Infrastructure/Outside Plant, enter FCC Form 461 Application Number in which the Consortium previously requested Leased/Tariffed Facilities or Services.

FCC Form 461 Application Number: _____

☐ I certify that the prior FCC Form 461 resulted in no responsive bids.

18	Description of Services Requested (Required to provide a summary of RFP if submitting one):												
19	Contact for Request for Services: <input type="radio"/> Same as Project Coordinator <input type="radio"/> Same as Assistant Project Coordinator <input type="radio"/> Other If other, provide full contact information: <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%;">Contact Name</td> <td style="width: 50%;">Organization Name</td> </tr> <tr> <td colspan="2">Contact Name Title</td> </tr> <tr> <td>Phone</td> <td>Ext.</td> </tr> <tr> <td colspan="2">Email</td> </tr> </table>	Contact Name	Organization Name	Contact Name Title		Phone	Ext.	Email					
Contact Name	Organization Name												
Contact Name Title													
Phone	Ext.												
Email													
Block 4: Declaration of Assistance													
20	Have any consultants, service providers, or any other outside experts, whether paid or unpaid, aided in the preparation of the FCC Forms 460 or 461, RFP, bid evaluation, or network plan? <input checked="" type="radio"/> Yes <input type="radio"/> No												
21	List the contact information for all consultants, service providers, and outside experts that assisted in preparing any part of the FCC Forms 460, 461, RFP, bid evaluation, or network plan. <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%;">a. Name (First, Middle Initial, Last) Stacey Walls</td> <td style="width: 50%;">b. Organization Type CONSULTANT</td> </tr> <tr> <td>c. Title/Role Cost Analyst</td> <td>d. Employer Espy Services</td> </tr> <tr> <td colspan="2">e. Address Line 1 2213 16th St.</td> </tr> <tr> <td colspan="2">f. Address Line 2</td> </tr> <tr> <td>g. City Bedford</td> <td>h. State IN</td> </tr> <tr> <td colspan="2">i. Zip Code 47421</td> </tr> </table>	a. Name (First, Middle Initial, Last) Stacey Walls	b. Organization Type CONSULTANT	c. Title/Role Cost Analyst	d. Employer Espy Services	e. Address Line 1 2213 16th St.		f. Address Line 2		g. City Bedford	h. State IN	i. Zip Code 47421	
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Block 5: Bid Evaluation													
22	Select selection criteria (and weights assigned to each) that will be used to evaluate bids received as a result of this request for services. Attach supplemental information (if necessary). <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 50%;">Criteria</th> <th style="width: 50%;">Weight</th> </tr> </thead> <tbody> <tr> <td>a. Cost</td> <td>50</td> </tr> <tr> <td>b. Reliability of Service</td> <td>50</td> </tr> <tr> <td>c.</td> <td></td> </tr> </tbody> </table>	Criteria	Weight	a. Cost	50	b. Reliability of Service	50	c.					
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Block 6: Additional Documentation													
23	List all supporting documentation (RFP, Network Plan, etc) that is required to be submitted with this form. <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 100%;">Type of Documentation</th> </tr> </thead> <tbody> <tr> <td>a.</td> </tr> <tr> <td>b.</td> </tr> <tr> <td>c.</td> </tr> </tbody> </table>	Type of Documentation	a.	b.	c.								
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a.													
b.													
c.													
Block 7: Certifications													
24	<input checked="" type="checkbox"/> I certify under penalty of perjury that I am authorized to submit this request on behalf of the health care provider or consortium.												
25	<input checked="" type="checkbox"/> I declare under penalty of perjury that I have examined this form and attachments and to the best of my knowledge, information, and belief, all information contained in this form and in any attachments is true and correct.												
26	<input checked="" type="checkbox"/> I certify under penalty of perjury that the applicant has followed any applicable state, Tribal, or local procurement rules.												
27	<input checked="" type="checkbox"/> I certify under penalty of perjury that the supported connection(s) and network equipment will be used solely for purposes reasonably related to the provision of healthcare service or instruction that the health care provider is legally authorized to provide under the law of the state in which the connections are provided. In addition, I certify under penalty of perjury that the supported connection(s) and network equipment will not be sold, resold, or transferred in consideration for money or any other thing of value.												

28	<input checked="checked" type="checkbox"/>	I certify under penalty of perjury that the applicant satisfies all of the requirements under section 254 of the Communications Act, 47 U.S.C. § 254, and applicable Commission rules.
29	<input checked="checked" type="checkbox"/>	I certify under penalty of perjury that the applicant has reviewed all applicable requirements for the program and will comply with those requirements.
30	<input checked="checked" type="checkbox"/>	I understand that all documentation associated with this form, including a copy of the signed 461, any bids/ contracts resulting from the 461 posting, scoring sheet, and other information that was used in the decision making process, must be retained for a period of at least five years pursuant to 47 C.F.R. § 54.648, or as otherwise prescribed by the Commission's rules.
31	Signature	32 Date Thu Apr 07 13:29:42 EDT 2016
33	Printed Name of Authorized Person Stacey Walls	
34	Title/Position of Authorized Person Cost Analyst	
35	Phone (812) 277-1499 Ext.	36 Email swalls@espyervices.com
37	Employer Espy Services	38 Employer's FCC RN 0020725107

Persons willfully making false statements on this form can be punished by fine or forfeiture under the Communications Act, 47 U.S.C. Secs. 502, 503(b), or fine or imprisonment under Title 18 of the United States Code, 18 U.S.C. Sec. 1001.

FCC NOTICE FOR INDIVIDUALS REQUIRED BY THE PRIVACY ACT AND THE PAPERWORK REDUCTION ACT

Part 3 of the Commission's Rules authorize the FCC to request the information on this form. The purpose of the information is to determine your eligibility for certification as a health care provider. The information will be used by the Universal Service Administrative Company and/or the staff of the Federal Communications Commission, to evaluate this form, to provide information for enforcement and rulemaking proceedings and to maintain a current inventory of applicants, health care providers, billed entities, and service providers. No authorization can be granted unless all information requested is provided. Failure to provide all requested information will delay the processing of the application or result in the application being returned without action. Information requested by this form will be available for public inspection. Your response is required to obtain the requested authorization.

The public reporting for this collection of information is estimated to average 1 hour per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the required data, and completing and reviewing the collection of information. If you have any comments on this burden estimate, or how we can improve the collection and reduce the burden it causes you, please write to the Federal Communications Commission, AMD-PER, Paperwork Reduction Act Project (3060-0804), Washington, DC 20554. We will also accept your comments regarding the Paperwork Reduction Act aspects of this collection via the Internet if you send them to pra@fcc.gov. PLEASE DO NOT SEND YOUR RESPONSE TO THIS ADDRESS.

Remember - You are not required to respond to a collection of information sponsored by the Federal government, and the government may not conduct or sponsor this collection, unless it displays a currently valid OMB control number or if we fail to provide you with this notice. This collection has been assigned an OMB control number of 3060-0804.

THE FOREGOING NOTICE IS REQUIRED BY THE PRIVACY ACT OF 1974, PUBLIC LAW 93-579, DECEMBER 31, 1974, 5 U.S.C. 552a(e)(3) AND THE PAPERWORK REDUCTION ACT OF 1995, PUBLIC LAW 104-13, OCTOBER 1, 1995, 44 U.S.C. SECTION 3507.